



Application For Appointed Position TCTV Board Of Directors

General Expectations:

- Board members are expected attend all board meetings and participate in committee work, fundraising, and promotional activities, to the best of their abilities and within the limits of their time and resources. The Board Commitment letter lists numerous ways board members can participate.
- Board members are expected to become individual members of TCTV when they are elected/appointed.
- Board members are expected to make an annual financial contribution to TCTV over and above their membership. There is no minimum amount required. We ask that you give an amount that is meaningful to you.

Categories of Board Membership - 15 Board Members

4 Jurisdictional Appointees - 1 each from Lacey, Olympia, Thurston Co. and Tumwater. These individuals are appointed by the jurisdiction to represent the interest of the jurisdiction in the operation of Thurston Community Television, and to assure that TCTV is complying with the contractual obligations of the service agreement.

5 Member Representatives - nominated and elected by the TCTV membership to represent the interests of the membership and community producers.

6 Community Representatives – nominated and appointed by the Board of Directors. These individuals are selected to represent the community at large, broaden the diversity of the Board, and/or to bring specific skills to the Board, and are not generally recruited from the active TCTV membership. TCTV membership, however, does not exclude individuals from being asked to serve in these positions.

Term of Office: A full term for Community and Member representatives is 2-years. However, individuals may be appointed for a shorter term to fill a board vacancy. Community and Member representatives may serve a maximum of 6 consecutive years. Jurisdictional appointees serve at the discretion of the jurisdiction. Expiration dates are staggered.

Committees: Board members are asked to serve on at least one committee. The committee structure is reviewed and revised each year depending on organizational needs. There are two standing committees:

- Executive Committee - comprised of the officers of the board; evaluates the Executive Director, develops/revises personnel policies and compensation packages, works on organizational growth and planning.
- Finance Committee - reviews financial reports, works with staff to develop annual budget, and makes recommendations regarding financial policies and investment activities.

Other ad hoc committees are organized as needs require. In recent years we have had a Development Committee and a Marketing Committee in addition to the two standing committees.

Time Commitment: Board participation requires a time commitment of approximately 6 to 8 hours per month for Board and committee work. Board meetings are held each month. The Board & committees set their meeting days/time at the Board Planning Retreat each January. Recently, meetings have been held the last Tuesday of each month at 6:00 PM.

Yearly Events: There are several activities during the year that Board members are expected to attend. These include: Board Orientation/Retreat (usually the 3rd Saturday in January), Volunteer Recognition Picnic (early August), and the Annual Membership Meeting (late Fall). Board members are also asked to help staff with our special event each year -**SHOW OFF!-TCTV's Community Talent Contest** – and help promote TCTV at local festivals and events.



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Compensation: Board members are not compensated. They serve on a volunteer basis. TCTV carries liability and Directors & Officers insurance.